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BHRP Frequently Asked Questions (FAQs)

Note: Please utilize these FAQs before accessing the [Guidelines](#) to ensure all discrepancies have been addressed.

1. What is BHRP?

- The Bethune- Height Recognition Program (BHRP) is an annual fundraising event that recognizes outstanding community leadership and supports the work of the NCNW.

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2. Who can host a BHRP event?

- Group of Sections: Each State, through their state organization, or approved combination of states is expected to plan and host a BHRP annually
- Your states can unify, if necessary, and host a regional BHRP event
- These coalitions must be approved by our BHRP National Co-Chairs.
- ALL states are expected to host a BHRP event annually.

3. Is every section required to help host a BHRP event?

- It is strongly encouraged for every section in NCNW to collaborate with their state or local coalition of sections to host a BHRP event once every year.
- For sections that stand alone in states that are not organized, you are encouraged to host a BHRP event (i.e. luncheon, full program, dinner, etc.)

4. How much of our fundraising efforts are we expected to send to NCNW national headquarters?

- For fundraisers throughout the year, 10% of all of your sections fundraising should be assessed and allocated to our national office.
- For BHRP fundraisers, all net proceeds should be allocated to our national office.
- Income from the event should be carefully tracked, as well as the expenses for the event. The proceeds from the event, minus the expenses, should be remitted to NCNW HQ.

5. How should we designate BHRP income as separate from our section income?

- Please use the same EIN as your state account for your BHRP funds
- It is suggested that the BHRP State or approved Cooperating States establish a bank account separate and apart from their Sections and/or other financial obligations of the State or approved Cooperating States. This avoids the conflict of co-mingling of funds. The funds from this account should be used solely for the expenditures and business of the BHRP.



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- 6. If a state has already established an EIN number, what should they do? Should the account be closed and merged with the state account?**
 - If a state or section has already established an EIN number for their BHRP activities, there are no further actions needed at this time. You will receive further instruction from the national office.

- 7. What are some resources we can use to help bolster our fundraising efforts?**
 - Participate in Giving Tuesday each year. This is the Tuesday after Thanksgiving. [More information and resources can be found here](#)
 - Research grants that your section can apply for that are appropriate for the work you're doing and the causes your members are passionate about. Grants.gov has an abundance of resources to search through to find the right fit for your section.
 - Utilize your members' relationships to create fundraising opportunities with local businesses

- 8. The state BHRP program should allocate a set dollar amount (seed money) for the startup for the next year's BHRP event.**